



LIBELLE PRIVACY DISCLAIMER – ‘LUNCH ORDERS’

Privacy disclaimer:

1. We collect personal information such as names, addresses, email addresses, phone numbers, and credit card numbers for the purpose of providing our services including our ‘Lunch Orders’ service.
2. For the protection of the children who are the end users of our lunch products, we will only collect their relevant personal information such as names, student numbers, classroom numbers and any allergy information for the purpose of providing our products and services.
3. We will only use this information for the purpose for which it was collected. We will take reasonable steps ourselves to ensure that all personal information is protected from misuse and loss and from unauthorized access, modification or disclosure.
4. We will not disclose any personal information to any other party except as required by law or with the school’s consent as necessary to provide our services.
5. By providing us with your personal information you consent to our collection, use and disclosure of that information in accordance with this Privacy Disclaimer.
6. All personal information held will only be retained for the duration of when it is required. As our system is integrated through the school’s IT platform, our database is automatically updated once the student’s personal information, including archiving or deletion; is updated on Kamar.

Any enquiries or complaints regarding this Privacy Disclaimer may be directed in writing to our Privacy Officer, Pete Bentley at privacy@libelle.co.nz or 0211935032.